

# Volunteer Position Description: Vice President – Retired Public Employees of Idaho (RPEI)

**Title:** Vice President

**Organization:** Retired Public Employees of Idaho (RPEI)

## About the RPEI

The Retired Public Employees of Idaho (RPEI) was formed by Idaho retirees to protect and strengthen the retirement security of the 180,000 PERSI members—retired, active, and inactive. Reinstating the inflation protecting COLA is a top priority. RPEI is incorporated with the Idaho Secretary of State and recognized as a 501(c)(4) organization by the IRS.

*Note: Contributions and dues are not tax-deductible.* The RPEI went public on October 6, 2025.

## Role Summary

The Vice President provides voluntary leadership to help guide and grow RPEI and serves as acting President when needed. Working closely with the President, Board of Directors, and committee chairs, the Vice President helps set practical goals, coordinate projects, and keep volunteers engaged. This is a collaborative role focused on helping the President succeed.

## Key Responsibilities

- Work closely and support the President to plan priorities, lead initiatives, and represent RPEI as needed.
- Help with the work of committees (Finance, Governance, Legislative Affairs, and Membership/Marketing) and help resolve roadblocks.
- Help with membership growth and keep members informed and involved.
- Assist with board meeting preparation (agenda planning, action-item tracking, and follow-up).
- Work with the President to support responsible use of member funds and assist with fundraising outreach.
- Work with the president to build relationships with PERSI stakeholders, legislators, retiree groups, and community partners.

## Qualifications

- Good organizational and communication skills.
- Interest in Idaho's retirement system and legislative issues.
- Ability to work well with others and motivate volunteers.
- Prior leadership or advocacy experience is helpful but not required.

## Compensation and Time Commitment

This is a volunteer position. The time commitment may vary depending on activities and events, and flexibility is expected as the organization grows.

## To Apply or Learn More

If you're interested in helping lead RPEI or learning more about this opportunity, please email a letter of interest to [rpei.idaho@gmail.com](mailto:rpei.idaho@gmail.com).